

List of Required Documents

1. **Visa Application Form** – one (1) original.
2. **Valid Passport** – plus a copy of the pages with personal data (pp. 31–33 of the Belarusian passport) and copies of previous Schengen visas issued within the past three years.

Please note:

- The passport must contain at least two blank pages marked “visa.”
- The validity period must be at least three (3) months beyond the end of the intended stay.
- The passport must not be older than ten (10) years, even if issued for a longer period.

For foreign citizens:

- A valid residence permit in the Republic of Belarus must be provided (valid for at least three months after the end of the trip).
- 3. **Photograph** – one (1) color photo, size 3.5 × 4.5 cm, clear, clean, and with good contrast, taken within the last six (6) months. The photo must be taken full-face, with the face occupying 70–80% of the frame.
- 4. **Medical Insurance Policy** – with a minimum coverage of €30,000, valid throughout all Schengen countries for the entire period of travel.
- 5. **Round-trip Tickets** (airplane, train, or bus) – showing the full name of each applicant. If traveling by car: a detailed travel route, copies of the driver’s license (both sides), vehicle registration certificate (both sides), and the driver’s visa (if applying separately).
- 6. **Certificate from Employer / Educational Institution** – must always be provided regardless of the purpose of travel, if you are employed or studying.
The certificate must:
 - Be issued on the organization’s official letterhead, dated, and stamped with the signature of an authorized person;
 - Contain the applicant’s job title and salary;
 - Include the organization’s official details (tax number, registration number, legal address, and contact telephone).

Please note:

1. The certificate is valid for 30 days from the date of issue.
2. A work certificate is not proof of sufficient funds; therefore, you must also provide a **bank statement** or **sponsorship letter** with the sponsor’s financial documents and a copy of the main page of their passport.

Additional requirements depending on applicant status:

- **Employees:** certificate from employer stating position, date of employment, and monthly salary for the past three months.
- **Individual entrepreneurs:** business registration certificate + latest tax declaration.
- **Freelancers or artisans:** proof of last paid taxes.

- **Students / school pupils:** certificate of enrollment or student ID.
 - **Pensioners:** copy of pension certificate + statement of pension amount for the last three months.
 - **Unemployed or others:** copy of employment record book, proof of family status in Belarus (e.g., marriage certificate, children's birth certificates), and property ownership documents in Belarus, etc.
7. **Financial Documents** – an original bank statement showing account activity for the past three months.
- **Slovakia:** balance of at least €56 per day of stay in the Schengen zone.
 - **Portugal:** balance of at least €40 per day of stay in the Schengen zone + a one-time amount of €75.
- Example: for a 5-day trip, your account must show at least €275 (€40 × 5 days + €75 = €275).*

Currency exchange receipts and statements in currencies other than rubles, US dollars, or euros are not accepted as proof of sufficient funds (except for an inviting sponsor).

8. **Documents Confirming the Purpose of Travel:**

Tourism:

- Hotel booking confirmation on the hotel's official letterhead, obtained directly from the accommodation provider (third-party booking confirmations, such as from booking.com, are not accepted even if prepaid);
- Written description of the purpose of travel (state why you plan to visit Slovakia or Portugal and what you intend to visit).

Visiting Relatives or Friends:

- **Slovakia:** an invitation certified by the Slovak Foreign Police, issued within the last 90 days (copies accepted).
- **Portugal:** a notarized invitation issued in Portugal, not older than 90 days, only the original is accepted, along with notarized copies of the inviter's passport and residence permit.
- Additionally: documents confirming family relationship with the inviting person (e.g., birth or marriage certificate).

Business Travel:

- An invitation from a company/organization on official letterhead, bearing a stamp and original signature, indicating the date of issue, guest's name, company name, travel period, reason, and purpose of visit,
- Plus a copy of the company registration certificate if it is a business entity.

Additional Documents for Minors:

1. Birth certificate.

2. Parental consent for travel if the child is not traveling with both parents (unaccompanied travel consents are not accepted).
3. Copies of parents' passports.
4. Sponsorship letter + sponsor's bank statement with transactions for the last 3 months.